

EUGENIA B. THOMAS K-8 CENTER
5950 N.W. 114 Avenue, Doral, FL 33178

Mayra B. Falcon, Principal

Dear Parents/Guardians:

As the proud principal of Eugenia B. Thomas K-8 Center, I am happy to announce that we are once again an "A" school. We look forward to another exciting and productive year as we continue to promote excellence. We believe that the years spent at Eugenia B. Thomas K-8 Center will pave the way for our students to become productive citizens and leaders.

The first day of school is Monday, August 24, 2009. Classes start promptly at 8:30 a.m. daily. After-School Care registration opens on Monday, August 10, 2009, from 1:00 p.m. to 6:00 p.m. daily. REGISTER YOUR CHILD PRIOR TO THE OPENING OF SCHOOL TO AVOID WAITING IN LINE.

Drop – In Day is scheduled for Friday, August 21, 2009 (further information will be sent via telephone message). On the first day of school, parents may escort their child to his/her classroom door. However, after the first day of school parents are not allowed inside the building for the safety of all students during arrival and dismissal. Students may be dropped off as early as 7:30 a.m. daily. We urge that your child arrives at school no later than 8:20 a.m. in order for his/her school day not to be too rushed. If you must leave your child earlier than 7:30 a.m., you must register your child in our Before-School Care Program which opens at 7:00 a.m. Children may not be left unsupervised on school grounds at any time.

After the first day of school, pre-kindergarten and kindergarten students will report to their designated arrival classrooms where supervision will be available from 7:30 a.m. to 8:20 a.m. and all students in first through eighth grade will line up in the designated areas on the PE hard court where supervision will be available from 7:30 a.m. to 8:20 a.m. All students will be picked up by their homeroom teachers by 8:20 a.m. from their designated classroom (Pre-Kindergarten and Kindergarten) or the PE area. Students are not permitted to line up outside their classroom doors.

Students planning to participate in the free school breakfast program must arrive between 7:30 a.m. and 8:10 a.m. Breakfast will be served in the Lower Academy Cafeteria until 8:15 a.m. Please be advised that parents will not be permitted in the cafeteria to pay for student's lunch or to have breakfast or lunch with students. After students eat breakfast, they are to report to their designated line up area. Students must be seated in their classrooms no later than 8:30 a.m. Students arriving to class after 8:30 a.m. are considered tardy and must report to the office for a tardy pass and the teacher must mark the student tardy.

Students who wish to purchase a lunch meal may do so by paying weekly or on a monthly basis (full priced students pay \$2.25 in grades Pre-K through 5th and \$2.50 in grades 6th – 8th as all middle school students. For your convenience, teachers will pick up lunch money from students every Monday (or first day of the week) and submit it to the office. You may pay for your child's lunch weekly or monthly. Please place cash in an envelope and write your child's name and assigned lunch number on the outside of the envelope. When paying with checks, you must have your child's name and assigned lunch number on the memo section of the check. Please ensure your child has lunch money or a packed lunch daily. Students cannot be sent to school without either one.

In order to maintain a safe and orderly arrival and dismissal for all of our students and staff, we ask that you are patient and courteous to others. As you are aware, traffic is heavy during the morning and afternoon hours, therefore, allow ample time for your child to arrive to school on time daily and follow the established procedures to assist us in maintaining a safe and orderly arrival and dismissal.

Supervised arrival will take place as follows:

If your child walks or rides a bicycle to school, he/she must store and lock the bicycle, skateboard, skates, etc., in the bike cage and walk through the designated entrance door of his/her grade level:

- Pre-k and kindergarten students will enter through the designated doors (signs posted) directly in front of the Lower Academy (LA) building.
- Students in first through eighth grade that walk to school must enter through the Lower Academy (LA) main entrance doors adjacent to the Main Office. Students will **not** be allowed to walk through the middle school Parent Drop-Off/Pick-Up area. This area is only for vehicles, pedestrians will not be allowed to walk into the middle school building during arrival (7:30 a.m. – 8:30 a.m.) and dismissal (2:30 p.m. – 3:30 p.m., Wednesdays 1:30 p.m. – 2:30 p.m.) from 58 Street or from Doral Meadows Park parking area. All students, must enter through the Lower Academy main entrance, walk through the main hallway (Blue Marlin Café Hallway) and walk to the Lower Academy PE court where they must line up at their designated number.
- All Pre-k students will report to room 30 and kindergarten students will receive a card with their name, teacher's name and their designated arrival room. It is imperative that students wear the card every morning in order for staff members who are assisting with kindergarten students arrival to escort them to their assigned arrival classroom for supervision. Pre-k and kindergarten students will be picked up by their teachers by 8:20 a.m. from their designated arrival classrooms. Students are not permitted to line up outside their classroom doors at any time.
- Students in grades first through eighth will be picked up by their teachers by 8:20 a.m. from the designated PE area. Students are not permitted to line up outside their classroom doors at any time.

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Parent Drop-Off/ Pick-Up Area:

- Parents/Guardians must drop off and pick up their Pre-k, kindergarten, first and second grade child in the designated Parent Drop-Off/Pick-Up area in front of the school LA building (114 Ave), where they will be escorted to their designated area by school employees. **THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**
- Students in third and fourth grades must be dropped off during arrival on the North side entrance of the school in the designated Parent Drop-Off/Pick-Up area. **THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**
- Students in fifth through eighth grade will use the Parent Drop-Off/Pick-Up area located in front of the Upper Academy building (off 58 street). **THE UPPER ACADEMY ENTRANCE IS STRICTLY FOR VEHICLES; PEDESTRIANS ARE NOT ALLOWED IN THIS AREA. THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**
- Students in grades 3rd and 4th may join a younger sibling in the Primary area, however the younger sibling may not be dropped off or picked up in the North area. If a student in 5th through 8th grade has younger siblings in the Lower Academy, they may be dropped off/picked up with their younger sibling, however younger siblings may not be dropped off or picked up in the older sibling's area.
- When utilizing our Parent Drop-Off/Pick-Up areas, you must pull up as far as possible in the designated area to allow other vehicles into the Parent Drop-Off/Pick-Up area. Make sure that your child exits and enters the vehicle only through the doors located on the right hand side, as cars will use the left lane to leave the area. Do not stop, park or get out of your vehicle to open your vehicle's trunk or doors as this creates a safety hazard and delays traffic in the area. Your child must gather all of his/her belongings

quickly and exit to the walkway and proceed to the designated entrance doors where security, staff and administrators will provide supervision. Staff is assigned posts to assist students when reaching their destination.

Bus:

- All students in pre-k through eighth grade transported on a Miami-Dade County Public School bus, bus shuttle or private bus will be dropped off and picked up in the designated bus zone directly in front of the school. There is no parking in the designated bus zone area. Private vehicles are not allowed to enter the bus zone.

Walkers

- In addition, we have crossing guards and school security to assist with our students' safety. Please follow their instructions when crossing the street properly for his/her safety.
- It is important that you do not drop your child off on 114th Avenue or on 58th Street. Use the crossing guards to safely assist your child in crossing the street.
- If your child walks to and/or from school, please discuss safety measures with your child in order to increase safety awareness. Your child will be escorted to the outside walkways and asked to leave school grounds immediately after dismissal.

Supervised dismissal will take place as follows:

After-School Care:

Students who attend the After-School Care Program will be dismissed as follows:

- Pre-K through 1st grade students will be picked up from their classroom by an Activity Leader daily.
- Second through eighth grade students will be dismissed by their teacher to report immediately to the Lower Academy Cafeteria and report to their Activity Leader. On Wednesdays, students will report directly to the Lower Academy Cafeteria.

Parent Pick – Up:

- Parents must be available to pick up their child immediately at 2:00 p.m. and/or 3:00 p.m. (depending on your child's grade level). Students are not to be left on school grounds 15 minutes after dismissal unless they are enrolled in our After-School Care Program. It is the parent's responsibility to be prompt in picking up their child daily.
- If you have more than one child at EBT, the older siblings may join the younger siblings for arrival and dismissal when being dropped off and picked up, however, the younger sibling will NOT be permitted to go to the older sibling's area.
- When picking up your child, he/she must remain with his/her teacher until you pick him/her up. Do not make arrangements for your child to wait for you in any areas that surround the school, since they are not allowed to be unsupervised at any time while on school grounds. All students must be under the direct supervision of staff at all times.
- Parents/Guardians must pick up their Pre-k, kindergarten, first and second grade child in the designated Parent Drop-Off/Pick-Up area in front of the school (114 Ave), where they will be escorted to their

designated area by school employees. **THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**

- Students in third and fourth grades must be picked up on the North side entrance of the school in the designated Parent Drop-Off/Pick-Up area. **THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**
- Students in fifth through eighth grade will use the Parent Drop-Off/Pick-Up area located in front of the Upper Academy building (off 58 street). **THE UPPER ACADEMY ENTRANCE IS STRICTLY FOR VEHICLES; PEDESTRIANS ARE NOT ALLOWED IN THIS AREA. THERE IS NO PARKING IN THE PARENT DROP-OFF/PICK-UP AREA.**
- When utilizing our Parent Drop-Off/Pick-Up areas, you must pull up as far as possible in the designated area to allow other vehicles into the Parent Drop-Off/Pick-Up area. Make sure that your child exits and enters the vehicle only through the doors located on the right hand side, as cars will use the left lane to leave the area. Do not stop, park or get out of your vehicle to open your vehicle's trunk or doors as this creates a safety hazard and delays traffic in the area. Your child must gather all of his/her belongings quickly and exit to the walkway and proceed to the designated entrance doors where security, staff and administrators will provide supervision. Staff is assigned posts to assist students when reaching their destination.

Bus:

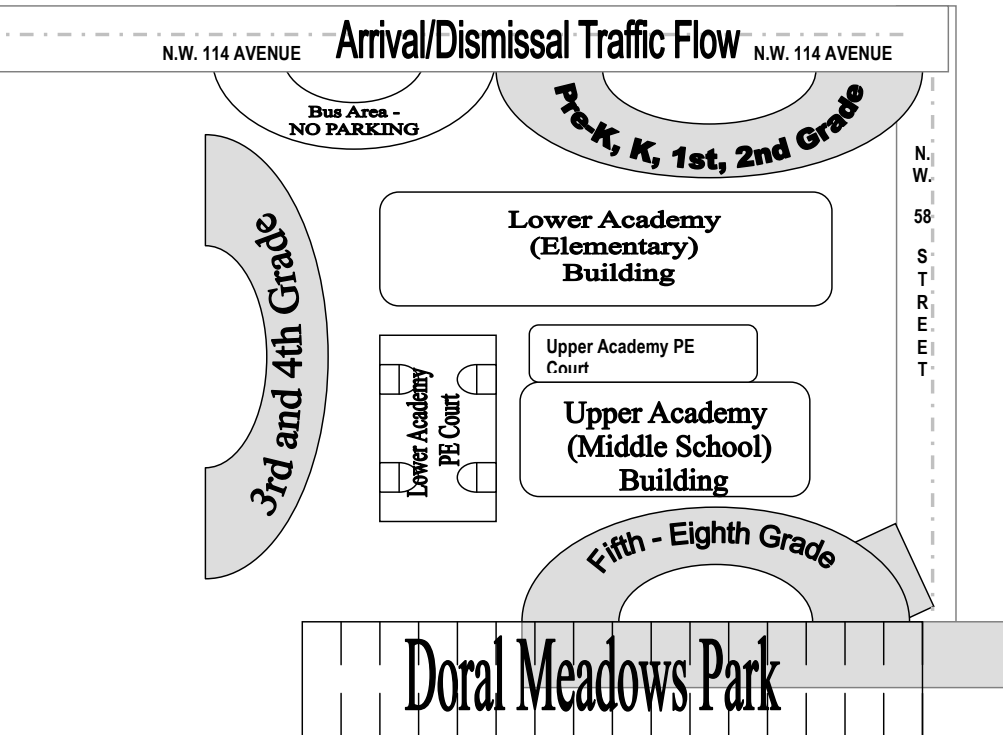
- Students in Pre-k through seventh grade departing by bus will be escorted to the designated bus area in the Lower Academy main entrance by school personnel and/or their classroom teacher. Designated school personnel will supervise and ensure students board their buses safely.
- Students that use the bus shuttle service must know their route number and destination in order to load and unload safely. Bus shuttle services will only be available for students who dismiss at 3:00 p.m. (with the exception of Wednesdays at 2:00 p.m.) in grades second through eighth.
- Refrain from using the designated bus area in the front of the school to drop off or pick up your child. This area is to be utilized by authorized school buses only. Private vehicles are not allowed in the Bus Zone.

Walkers:

- Students in Pre-k through second grade will be escorted out of the building through the kindergarten entrance to the front of the school.
- Students in third through eighth grade will be escorted to the Lower Academy main building out to the sidewalk.
- No students who are walkers will be dismissed through the Upper academy Parent Drop- Off/Pick-Up area.
- Students are encouraged to leave the school grounds immediately after being escorted outside of the building.

ARRIVAL/DISMISSAL TRAFFIC FLOW MAP

Please familiarize yourself with the maps to assist us in making arrival and dismissal procedures smooth and safe for all our students.



* No parking in the Parent Drop-Off/Pick-Up areas.

Eugenia B. Thomas K-8 Center is a Mandatory Uniform school as determined by our parental vote. All students are required to wear uniforms to school daily. Uniforms can be purchased at a store of your choice; however Ibiley Uniforms is the uniform supply store that carries the approved uniform to be worn at Eugenia B. Thomas K-8 Center. It is important to note that the following standards must be observed at all times:

EBT SCHOOL LOGOS MUST BE WORN AT ALL TIMES ON UNIFORM BLOUSES, SHIRTS, POLOS, JACKETS AND SWEATSHIRTS.

LOWER ACADEMY UNIFORM FOR PRE-K THROUGH FIFTH GRADE

BOYS UNIFORM	COLOR	GIRLS UNIFORM	COLOR
Shorts and/or Pants	Navy Blue	Shorts and/or Pants Skirts and/or Jumpers (solid or plain)	Navy Blue
Shirts (Polo style)	White, Teal	Shirts (Polo style)	White, Teal
Shirt (Oxford) MANDATORY MONDAYS*	White (Formal wear)	Blouse (Oxford) MANDATORY MONDAYS*	White (Formal wear)
School T-Shirt **	Sold by PTSA	School T-Shirt**	Sold by PTSA
Sweatshirt, Sweatpants, Jackets Sweaters**	Solid Navy Blue with school logo	Sweatshirt, Sweatpants, Jackets Sweaters**	Solid Navy Blue with school logo
Neck Tie	Navy Blue	Cross Tie	Navy Blue

* Mandatory – Monday Formal Wear

** Mandatory – sold by PTSA

UPPER ACADEMY UNIFORM FOR SIXTH through EIGHTH GRADE ONLY

BOYS UNIFORM	COLOR	GIRLS UNIFORM	COLOR
Pants	Khaki / Black	Pants	Khaki / Black
Shirts (Polo style)	Khaki / Black	Shirts (Polo style)	Khaki / Black
Sweatshirt Sweatpants, Jackets Sweaters **	Solid Navy Blue with school logo	Sweatshirt Sweatpants, Jackets Sweaters **	Solid Navy Blue with school logo
School T-Shirt **	Sold by PTSA	School T-Shirt**	Sold by PTSA
Shirt (Oxford) MANDATORY MONDAYS*	White with Blue Pin Stripes with Tie (Formal Wear)	Blouse (Oxford) MANDATORY MONDAYS*	White with Blue Pin Stripes (Formal Wear)
Neck Tie *	Navy Blue	None	None

*Mandatory – Monday Formal Wear

** Mandatory – sold by PTSA

1. **SHORTS, JEANS AND CAPRIS ARE NOT PERMITTED AS UPPER ACADEMY UNIFORM.**
2. **CAPRIS AND JEANS ARE NOT PERMITTED AS LOWER ACADEMY UNIFORM.**
3. **NO SANDALS ALLOWED, ONLY CLOSED TOE SHOES.**
4. **STUDENTS WISHING TO WEAR AN UNDERSHIRT MUST ONLY WEAR WHITE SHORT OR LONG SLEEVES T-SHIRT. OTHER COLORS ARE NOT PERMITTED WITH THE EXCEPTION OF THE P.E. T-SHIRT FOR THE UPPER ACADEMY STUDENTS ENROLLED IN P.E.**

5. THE SCHOOL LOGO MUST BE WORN ON ALL SHIRTS, BLOUSES, POLOS JACKETS AND SWEATERS.

Shorts should be worn at knee length in the Lower Academy as stipulated. Both male and female students must wear their shirt, polo and EBT t-shirt tucked in while on school grounds. Pants must be worn at the waist line with a belt at all times. Sandals, open toe shoes, cargo style pants and jeans are not allowed. Parents will be contacted if your child violates the uniform policy and will be requested to bring in the proper uniform.

Mondays (or the first day of the school week) are Formal Uniform Day: all students must wear their formal uniform attire which includes a tie or crosstie as stipulated in the uniform policy.

Fridays (or the last day of the school week) are Spirit Day: students may wear their EBT T-shirt sold by the PTSA with approved uniform bottoms, as stipulated in the uniform policy.

Physical Education T-Shirts: PE T-Shirt for 6th through 8th grade students are sold by the PTSA.

EBT Agendas: are mandatory for all students in Kindergarten-eighth grade and will be sold by the PTSA. Students in grades 6th through 8th must utilize their agendas as a hallway passport whenever the student is given permission to leave a classroom.

SUMMER HOME LEARNING POLICY

All Mandatory Summer Learning Assignments went home with all students at the end of the previous school year. Summer Home Learning Assignments are mandatory in order to better prepare students for the grade they will be entering. Students will be assessed and grade(s) will be issued on these assignments within the first two weeks of school. All Summer Learning Assignments are listed on our school's website at ebt.dadeschools.net.

You will receive your child's homeroom number assignment the week prior to the start of school (Week of August 17, 2009) along with further information on our Drop-In Day. We look forward to seeing you soon. We hope that you will continue to take an active role in your child's education. Working together, your child achieves high standards.

Thank you for your continuous support and cooperation throughout the year. Should you have any questions, please feel free to visit our website at ebt.dadeschools.net or call our office at (305) 592-7914. Have a wonderful summer.

Sincerely,

Mayra B. Falcon
Principal